

# **JACKSON TUESDAY MUSICALE**

## **CONSTITUTION AND BYLAWS**

REVISED JULY, 2024

### **ARTICLE I NAME**

The name of this organization shall be The Jackson Tuesday Musicale.

### **ARTICLE II OBJECT/MISSION**

Jackson Tuesday Musicale is committed to developing and maintaining high musical standards, aiding and encouraging music education, and promoting American music and musicians.

### **ARTICLE III MEMBERSHIP**

**Section 1** There shall be two classes of membership, active and honorary.

**Section 2** A candidate for membership shall present a written application accompanied by dues to the membership chairman.

**Section 3** Honorary membership may be conferred by the unanimous vote of the Board of Directors.

**Section 4** Presidents become honorary members 25 years after their presidency.

**Section 5** Only members may take part in any organization committee or ensemble group, unless approved by the Board of Directors.

**Section 6** Members of the junior organizations may attend meetings of the senior organization.

### **ARTICLE IV GUESTS**

**Section 1** All guests shall sign the guest book.

**Section 2** **Any member may bring guests for a program.**

## ARTICLE V MEETINGS

- Section 1 The program and fiscal year of the organization shall be from July 1 through June 30.
- Section 2 The organization shall hold its first meeting on the second Tuesday of October of each year and may meet the second Tuesday thereafter **or on other days designated by the Board.**
- Section 3 ~~Thirty~~ **10** members shall constitute a quorum for conducting business at any regular meetings.
- Section 4 The Board of Directors shall hold meetings at regular intervals, and special meetings may be called by the President or by three members of the Board of Directors. ~~and five members of the Executive Committee shall constitute a quorum.~~ **Five members of the Executive Committee shall constitute a quorum.**
- Section 5 At special meetings no business shall be transacted except that named in the notice of said meeting.
- Section 6 Any member of the organization may be present at any meeting of the Board of Directors with prior notification to the President, but shall have no vote in the conduct of the meeting. State Board members are invited to attend board meetings but shall have no vote.
- Section 7 Any member of the Executive Committee who fails to attend three consecutive Board meetings without reasonable cause may be replaced by the vote of the Board of Directors with notification.
- Section 8 Robert's Rules of Order shall govern the mode of procedure in all meetings, except in such points as are otherwise prescribed by this document.

## ARTICLE VI ELECTRONIC MEETINGS

**Business may be conducted electronically at the discretion of the Executive Committee and must be in compliance with MFMC Article VI, Electronic Meetings.**

~~The Board, Executive Committee, Standing Committees, and Special Committees are authorized to meet by telephone conference, via secure web sites, or through any other established or emerging electronic communications media as long as all the participants may simultaneously hear each other and participate in the meeting.~~

## ARTICLE VII OFFICERS

The officers shall consist of a President, Vice President, Secretary, Treasurer, and Assistant Treasurer. These officers, together with six (6) Directors-at-Large, the Immediate Past President, the Parliamentarian and the chairs of the ~~program committee, the budget committee and the publicity committee~~ **standing committees** shall constitute the Board of Directors and have voting rights, with the exception of the parliamentarian. The officers, with six (6) Directors-at-Large (terms expiring in alternate years) and the Immediate Past President, shall constitute the Executive Committee. These officers shall assume their duties at the beginning of the fiscal year.

## ARTICLE VIII NOMINATION AND ELECTION OF OFFICERS

- Section 1** At a Board of Directors meeting no later than three (3) months prior to election day, ~~each member of the Board of Directors shall submit a list of suggested names for a nominating committee to the nominating Chairman.~~ **the Nominating Committee shall propose candidates for the various offices and directorships of the organization.** ~~This Committee shall propose candidates for the various offices and directorships of the organization and present the slate to the Board of Directors at their February meeting and to the organization two weeks prior to election day.~~ **The slate approved by the Board of Directors will be presented to the membership at their April meeting. The newly elected officers shall be installed at the last meeting of the current year. Election and Installation of Officers will occur at the May meeting.**
- Section 2** Nominations from the floor, with the consent of the nominee, shall be in order when the slate is presented and on election day.
- Section 3** All members are entitled to vote.
- Section 4** The term of the President, Vice President, Secretary, Treasurer and Assistant Treasurer shall be for at least one (1) year; two (2) Directors-at-Large shall be elected each year and shall serve for two (2) years. Voting shall be by ballot or voice, a majority vote being necessary for election. When there is only one candidate for office a unanimous ballot may be used.
- Section 5** No member shall hold more than one (1) office at a time.
- Section 6** Vacancies which may occur in any elective office of the club shall be filled by the Executive Committee.

## ARTICLE IX DUTIES OF OFFICERS

- Section 1** The president shall preside at all meetings of the organization, of the Executive Committee and of the Board of Directors. The President shall appoint all committee chairmen, shall be a n ex-officio member of all committees, shall send the names and addresses of all organization officers for the coming year to the State President, State Treasurer, State Corresponding Secretary and District President immediately after the annual election. **The President shall notify members of the Executive Committee and Board of all Board meetings and shall provide notice of special meeting, including agenda, as required.** The President shall appoint a Parliamentarian. A Board Member may be named to serve in this capacity.
- Section 2** The Vice President, in the absence of the President shall perform all duties pertaining to the office of the President and shall serve as Membership Chairman.
- Section 3** The Secretary shall keep a record of all meetings of the organization where business is conducted, including meetings of the Executive Committee and of the Board of Directors, and shall be responsible for the organization's correspondence. ~~The Secretary shall notify members of the Executive Committee and Board of all Board meetings and shall provide notice of special meetings, including agenda, as required.~~
- Section 4** The Treasurer shall receive all dues and have charge of all securities and funds other than budgeted items, ~~only~~ **The approval of the Board of Directors is needed if more than \$50.00. and shall, 60 days after the closing meeting or upon resignation, the treasurer will submit the books to be audited.** ~~an auditing committee appointed by the Board of Directors.~~
- Section 5** The Assistant Treasurer shall assist the Treasurer in the duties of that office including the collection of dues.
- Section 6** All officers and committee chairs shall, at the end of the fiscal year or upon resignation of office, relinquish their duties and transfer to their successors all records pertaining to, and all properties of, the organization which may be in their possession and include a written report of their activities, where applicable.
- Section 7** The Board of Directors shall have the power to make rules for the conduct of the recitals and entertainments given by the organization, approve the

appointment of musical directors, appoint **an auditor to examine the books of the treasurer**, ~~elect to the organization candidates for membership who have been properly recommended,~~ and present to the organization for action such changes in the constitution and by-laws as they deem necessary for the good of the organization and to transact all other business of the organization except such as must be acted upon by the organization as a whole.

Section 8 The Executive Committee shall have the power to act in an emergency.

## ARTICLE X COMMITTEES

Section 1 Standing committee chairmen shall be appointed for one year. The standing committees shall be responsible to the Board of Directors. The chairman of each committee shall make a report, either written or oral, as requested, at any regular meeting of the Board of Directors. Special committees may be appointed by the President as needed.

Section 2 ~~Ten or more~~ **Members** may, with the approval of the Executive Committee, form a committee for the study of any branch of music. Such committees shall be auxiliaries of the organization and shall comply with the organization's constitution and by-laws.

## ARTICLE XI FINANCES

Section 1 The annual dues for all members shall be recommended by the Board and voted on by the membership. No dues shall be required of honorary members.

Section 2 The annual dues ~~must~~ **may** be paid at the closing luncheon in May. A member failing to pay the annual dues shall be notified by the Treasurer that, failing to pay on or before ~~June 30<sup>th</sup>~~, **August 1**, ~~shall forfeit membership~~ **the member's name shall not be included in the membership book**. Any member who forfeits membership must reapply for membership in the organization.

Section 3 Dues of new members entering on or after February 1<sup>st</sup>, shall be one-half the annual dues.

Section 4 Any meal reservations not fulfilled must be paid for by the members who made the reservations.

## **ARTICLE XII AMENDMENTS**

- Section 1** The Constitution and By-Laws may be amended by a two-thirds (2/3) vote of those members present at any regular or special meeting, provided that the proposed changes have been approved by the Board of Directors and have been read before the organization at a meeting at least two (2) weeks prior to being voted upon.
- Section 2** The Parliamentarian shall be responsible for keeping a record of any changes made in the Constitution and By-Laws.
- Section 3** The Constitution and By-Laws shall be reviewed every two years.
- Section 4** No amendment to the Constitution and By-Laws shall take effect that would make them inconsistent with the laws of the United States of America, the State of Michigan and/or any of its subdivisions.

## **ARTICLE XIII DISSOLUTION**

Should the organization be dissolved, the Board of Directors, with the approval of the membership, after paying or making provisions for the payments of all liabilities of the organization, shall dispose of all assets exclusively for the object of the organization in such manner or to such musical organizations which are organized and operated exclusively for charitable or qualify as an exempt organization under Section 501 © (3) of the Internal Revenue Code.

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- Section 7**      **Any member of the Executive Committee who fails to attend three consecutive Board meetings without reasonable cause may be replaced by the vote of the Board of Directors with notification.**
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